

# Private Pilot License Enrolment Contract



**SEA LAND AIR**  
FLIGHT CENTRE

Sea Land Air Management Ltd.  
DBA Sea Land Air Flight Centre

Unit 2, 4335 Skeena Street, Delta, B.C. V4K 0A6 Tel: 604-940-6811  
Aberdeen Campus (Ground school): unit 2010 – 4151 Hazelbridge Way, Richmond, B.C. V6X 4J7  
Tel: 604-295-8176

Sea Land Air Flight Centre is designated by the Private Training Institutions Regulatory Unit (PTIRU)  
**Private Pilot Licence Does Not Require Approval** and was not reviewed by PTIRU

## STUDENT INFORMATION

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Student Telephone Number \_\_\_\_\_ Student Email Address \_\_\_\_\_

## PROGRAM INFORMATION

### Private Pilot Licence

Program Title \_\_\_\_\_

95

Program Duration in Hours \_\_\_\_\_

Program Duration in Weeks \_\_\_\_\_

Contract Start Date \_\_\_\_\_

Contract End Date \_\_\_\_\_

Program Delivery Method  
(select all that apply)

On-Site

Distance

Combined

Language of  
Instruction: \_\_\_\_\_ English \_\_\_\_\_

## REGULATORY REQUIREMENT

### Age

- An applicant shall be a minimum of seventeen years of age at the completion of the course.

### Medical Fitness

- An applicant shall hold a Category 3 Medical Certificate valid for a Private Pilot Licence - Aeroplanes:
  - where an applicant holds a Category 4 Medical Certificate for the purpose of a Student Pilot Permit, the applicant shall upgrade to a Category 3 Medical Certificate prior to making application for the Private Pilot Licence - Aeroplane
- The licence is maintained by a valid Category 1 or 3 Medical Certificate.

### Knowledge

- Completed a minimum of 40 hours private pilot aeroplane ground school instruction
- Obtained a minimum of 60% in each of four mandatory subject areas as well as in the overall written examination Private Pilot Licence - Aeroplane (PPAER):

**Experience**

- An applicant shall have completed a minimum 45 hours private pilot flight training in aeroplanes under the direction and supervision of the holder of a Flight Instructor Rating - Aeroplane. A maximum of 5 of 45 hours may be conducted on an approved aeroplane simulator or flight training device.
- The flight training shall include a minimum of:
  - 17 hours dual instruction flight time, including a minimum of 3 hours cross-country flight time and 5 hours of instrument time of which a maximum of 3 hours may be instrument ground time; and
  - 12 hours solo flight time, including 5 hours cross-country flight time with a flight of a minimum of 150 nautical miles which shall include 2 full stop landings at points other than the point of departure.

**Skill**

- Within the 12 months preceding the date of application for the licence, an applicant shall successfully complete a flight test.

**Language Proficiency**

- Students of the Private Pilot Licence Program or the Recreational Pilot Permit Program are required to undertake the "Formal Aviation Language Proficiency Demonstration" with a Transport Canada Language assessor and demonstrate an operational or expert level of language proficiency before any solo flights.

Exceptions are:

- Canadian citizens who have graduated from a Canadian English or French speaking high school and can provide the evidence that they have completed their studies in either English or French.
- Canadian citizens who have not yet finished their high school but can provide proof of attendance (e.g., report cards, enrollment papers).

**PROGRAM OUTLINE**

Refer to the Private Pilot Licence Course Outline at the end of this contract form.

**PROGRAM COSTS**

Aviation Medical Examination (this fee is subject to each medical examiner)	\$250.00
30 hours Dual Flight on DA20-A1 (\$265/hr)	\$7,950.00
15 hours Solo Flight on DA20-A1 (\$180/hr)	\$2,700.00
10 hours of pre-flight and post-flight ground briefings (\$85/hr)	\$850.00
40 hours Ground School	\$550.00
Ground School Kit	\$185.00
Aviation Language Proficiency Test	\$100.00
Written Examination	\$250.00
Flight Test (1.5 hr DA20-A1 rental + Flight test fee \$450)	\$720.00
Licensing fee (School AP fee +Transport Canada fee)	\$245.00
<b>TOTAL PROGRAM COST</b>	<b>\$13,800.00</b>

**Additional Costs**

- \* A program application fee of \$50 will apply for domestic students.
- \* An international student application fee of \$500 will be charged to students applying for a Study Permit or those holding a Study Permit and transferring from another Flight Training Unit.
- \* An hourly fuel surcharge will apply due to fuel price fluctuation. A fuel surcharge for DA20-A1 is adjusted monthly based on the previous month's per-liter average price. The base price is \$2.000/L (MOGAS), with a DA20-

A1 surcharge of \$35 per hour. If the fuel price changes by more than ±5%, the surcharge will be adjusted accordingly.

### IMPORTANT INFORMATION ABOUT PROGRAM COSTS

"Program Duration in hours" and costs in "Total tuition payable" are based on Transport Canada minimum licensing requirements. Students who require additional instruction to meet the proficiency standard set by Transport Canada will incur additional costs which are billed by the school and are due at the time of incurring these charges.

### REFUND POLICY

Circumstances when Refund Payable	Amount of Refund
<b>Before program start date</b> , institution receives a notice of withdrawal (applies to all students)	
<ul style="list-style-type: none"><li>Any circumstances before program start date.</li></ul>	100% tuition and all related fees and deposit other than application fee (\$500 in the case of International student). Related fees include: administrative fees and fees charged for textbooks or other course materials if applicable.
<b>After program start date</b> , institution provides a notice of dismissal or receives a notice of withdrawal (applies to all students, except those enrolled in a program delivered solely by distance education)	
<ul style="list-style-type: none"><li>After the program start date, and up to and including 10% of instruction hours have been provided.</li></ul>	No refund on completed flight training. In the case of Ground School, 70% of the ground school tuition will be refunded. Fees paid for course materials if not provided to the student will be fully refunded.
<ul style="list-style-type: none"><li>After the program start date, and after more than 10%, but before 30% of instruction hours, have been provided.</li></ul>	No refund on completed flight training. In the case of Ground School, 50% of the ground school tuition will be refunded. Fees paid for course materials if not provided to the student will be fully refunded.
<b>Student does not attend program – "no-show"</b> (applies to all students except those enrolled in a program delivered solely by distance education):	
<ul style="list-style-type: none"><li>Student does not attend the first 30% of the program.</li></ul>	No refund on completed flight training. In the case of Ground School, 50% of the ground school tuition will be refunded. Fees paid for course materials if not provided to the student will be fully refunded.

Institution receives a refusal of study permit (applies to international students requiring a study permit):		
<ul style="list-style-type: none"> <li>Before 30% of instruction hours would have been provided, had the student started the program on the later of the following: <ul style="list-style-type: none"> <li>The program start date in the most recent Letter of Acceptance</li> <li>The program start date in the enrolment contract</li> </ul> </li> <li>Student has not requested additional Letter(s) of Acceptance.</li> </ul>	100% tuition and all related fees, other than application fee.  Courier fee of the Letter(s) of Acceptance is not refundable.	
Student enrolled in a program without having met the admission requirements for the program		
<ul style="list-style-type: none"> <li>If the student did not misrepresent the student's knowledge or skills when applying for admission and the registrar orders the institution to refund tuition and fees.</li> </ul>	100% tuition and all related fees, including application fees	
<p>Institution must pay the tuition or fee refund <b>within 30 days</b> after receiving notice of withdrawal or refusal of study permit; providing a notice of dismissal, or the date on which the first 30% of the hours of instruction are provided (no-show).</p> <p>All refunds shall be made to the original source of the funds (i.e. person/organization who originally deposited the funds) unless written permission is obtained from the person/organization to refund directly to the student or third party.</p> <p>In the case that a student has deposited funds on account and requests to refund it due to withdrawal, dismissal, or for any acceptable reason including the refusal of study permit, a student must complete a 'Deposit Return Request Form'[SLA-036-02-13]. SLA will refund the total deposit minus charges owed by the student (such as late cancellation charges or the courier fee for the acceptance letter) and the transfer charge from the bank.</p>		
<b>Private Training Institutions Regulatory Unit (PTIRU)</b>		
<p>The program listed in this student enrolment contract does not require approval by the Private Training Institutions Regulatory Unit (PTIRU) of the Ministry of Post-Secondary Education and Future Skills. As such, PTIRU did not review this program.</p> <p>Students may not file a claim against the Student Tuition Protection Fund in relation to this program.</p> <p>This institution is certified by the Private Training Institutions Regulatory Unit (PTIRU). For more information about PTIRU, go to <a href="http://www.privatetraininginstitutions.gov.bc.ca">www.privatetraininginstitutions.gov.bc.ca</a>.</p>		
<b>STUDENT SIGNATURE</b>		
Student Signature	Date Signed	
Signature of Parent or Legal Guardian	Date Signed	
<b>INSTITUTION SIGNATURE</b>		
Signature of Institution Representative	Date Signed	

# Sea Land Air Course Outline

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## Private Pilot Licence



# Sea Land Air Course Outline

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## Learning Objectives

Whether you're training for a hobby or a career, the Private Pilot License is where it all begins. This is the most important phase of your training where you develop good discipline, habits and attitudes for safe and proficient flight. At the end of this course, you will obtain a Canadian Private Pilot License. You can fly virtually anywhere under Visual Flight Rules (VFR) while taking passengers along for the adventure. With this licence you can expand your privileges by adding ratings such as a night rating, float rating, and/or multi engine rating.



# Sea Land Air Course Outline

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## Licensing Requirements

### Age

You must be at least 17 years of age at the completion of the course.

### Medical Fitness

You must hold either a Category 1 or a Category 3 Medical Certificate.

### Knowledge

- You must complete a minimum of 40 hours private pilot aeroplane ground school instruction on the following subjects:

Canadian Aviation Regulations  
Aerodynamics and Theory of Flight  
Meteorology  
Airframes, Engines and Systems  
Flight Instruments  
Radio and Electronic Theory  
Navigation  
Flight Operations  
Licensing Requirements  
Human Factors, including pilot decision-making

- You must obtain a minimum of 60% in each of the following four mandatory subject areas as well as in the overall written examination Private Pilot Licence - Aeroplane (PPAER):

1. Air law
2. Navigation
3. Meteorology
4. Aeronautics and General Knowledge

### Experience

A minimum of 45 hours of flight training must be accomplished in aeroplanes, with a maximum of 5 hours of these 45 hours may be conducted in an approved flight simulator. At least 17 of these hours must be dual, of which at least 3 hours must be cross-country flight and 5 hours of instrument time. 3 hours of the instrument time may be conducted in a simulator. The student pilot must also have a minimum of 12 hours solo experience which must include at least 5 hours of cross country time.



# Sea Land Air Course Outline

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## **Skill**

Upon reaching a proficient skill level, the student pilot will complete a Private Pilot Flight Test as per the Flight Test Standards Guide, conducted by a Transport Canada Designated Flight Test Examiner.

## **Language Proficiency**

Students of the Private Pilot Licence Program or the Recreational Pilot Permit Program are required to undertake the "Formal Aviation Language Proficiency Demonstration" with a Transport Canada Language assessor and demonstrate an operational or expert level of language proficiency before any solo flights.

Exceptions are:

- Canadian citizens who have graduated from a Canadian English or French speaking high school and can provide the evidence that they have completed their studies in either English or French.
- Canadian citizens who have not yet finished their high school but can provide proof of attendance (e.g., report cards, enrollment papers).

## **Required Course Materials**

- Flight Test Guide Private Pilot License - Aeroplane - TP 13723E
- Study and Reference Guide Private Pilot Licence - Aeroplane -TP 12880E
- From The Ground up
- Flight Training Manual
- Aircraft Flight Manual
- VFR Terminal Air Chart
- VFR Navigation Chart
- E6-B Flight Computer
- Plotter
- Chart Ruler

## **Teaching Methods**

Individual preparatory ground instruction

Individual pre flight ground briefing

Demonstration-Performance method in flight instruction

Individual post flight ground briefing

## **Delivery Methods**

In-Class / Distance (Online) ground school

In-class ground instruction

In-flight instruction

## **Student Evaluation**

There are two official evaluations for this course. Your first evaluation will be for your skill and proficiency prior to your first solo flight. The second evaluation is the Pre Flight Test. The marking system for the Pre Flight Test is equivalent to the Transport Canada Flight Test marking scheme.



# Sea Land Air Course Outline

## Weather Minima

### Weather Minima - PPL Training Dual Day Only

Operation	Ceiling	Visibility
Circuits	700'	3 SM
Practice Areas- within the lower mainland	1500'	5 SM
Cross country within the lower mainland	1500'	5 SM

\*\* Training in Special VFR conditions needs permission from the CFI.

#### Wind Limitations

- Maximum wind for normal operation- 35 knots surface winds
- Cross wind not to exceed the maximum demonstrated cross wind component as per AFM.

### Weather Minima- PPL Training Solo Day Only

Operation	Ceiling	Visibility
Circuits	1300'	5 SM
Practice Areas- within the lower mainland	2500'	8 SM
Cross country within the lower mainland	2500'	8 SM

#### Wind Limitations

- Maximum wind for normal operation- 20 knots surface winds
- Cross wind not to exceed the maximum demonstrated cross wind component as per AFM.

#### Additional Restrictions:

The flight instructor has the right to cease or not authorize training if safety may be compromised or if no training benefits can be derived from the flight.



# Sea Land Air Course Outline

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## Surface Temperature limitations

Sea Land Air's temperature limitations are as follows:

**Maximum +40°C      Minimum - 20°C**

All pilots who wish to fly in the winter must be familiar with de-icing techniques and the clean aircraft concept.

## Description and Use of Assigned Practice Areas

Solo Training: CYA 185, 186, 187, 188 (as per VTA Charts)

Dual Training: CYA 185, 186, 187, 188 (as per VTA Charts) In addition, the White Rock area may also be used at the instructor's discretion in the event that above areas are too congested or below weather limits.

## Reporting of Aircraft Defects and Unserviceabilities

If a pilot has any reason to believe that any part of an aircraft is damaged or become unserviceable in any way, the pilot shall notify the dispatcher or an instructor as soon as possible. Once the defect has been confirmed the pilot will enter the defect in the Journey Log book.

The airplane must not be flown by anyone until the aircraft has been declared airworthy in the Journey Log book by an AME.

## Securing of aircraft when not in use

At the end of a flight the pilot is expected to secure the aircraft in an approved manner that will protect it from the potential hazard of being moved by the wind or other aircraft.



# Sea Land Air Course Outline

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## Flight Planning

- A flight plan or flight itinerary must be filed with FSS prior to flights that exceed 25 NM from the point of departure.
- A copy of the flight plan form must be given to dispatch prior to the above flights taking place.

## Fuel reserves

The fuel reserve for training flights is as follows:

- Dual Day time: 45 minutes
- Solo Day time: 1 hour

## Over water flights

When the aircraft is operated over water, gliding distance to land must be maintained, life jackets must be carried, and passengers briefed on their method of use.



# Sea Land Air Course Outline

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## Accidents and Forced Landings

### Unscheduled or Forced Landing

If you have an off airport forced landing you must follow the procedures outlined in "Emergency Response Plan". Do not take off to continue your flight without contacting the Chief Flying Instructor or his/her delegate and being authorized to do so.

### Accidents

If an accident occurs you must follow the procedures outlined in "Emergency Response Plan". The aircraft is grounded until the damage is assessed and rectification carried out as required. No pilot may fly an aircraft that has sustained damage without that damage being rectified or its repair has been deferred by a licensed engineer (AME). Should an accident occur causing major damage to the aircraft, it is not to be moved until the Transportation Safety Board approves its movement. Following an accident, nothing must be disturbed except to save lives and/or to extinguish a fire.

### Contact Numbers:

Search and Rescue: 1 800 567 5111

Police/Ambulance/Fire: 911

Transportation Safety Board: 1 604 666 5826

Sea Land Air Dispatch: 1 604 940 6811

Chief Flight Instructor: 1 604 725-8284

